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SYRACUSE ASCE BOARD MEETING MINUTES  
**APRIL 23, 2013– 5:30 PM**  
ARCADIS, EAST SYRACUSE

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**In Attendance:** Logan Bessel, Dan Borcz, Ray D’Hollander, Seth Livermore, Brad Kubiak, Andrea Butchko, Shaun Gannon, Dawn Penniman, Magdalena Rychtecka, Steve Bogart and Chuck White

- **Welcome and Roll Call: DB**
  - Roll Call/Introductions
  
- **Board Review, Comment, and Approval of Agenda: DB**
  
- **Board Review, Comment, and Approval of Previous Meeting Minutes: SL – DB made motion to approve meeting agenda, seconded by RD’H. Aye – 11 , Nay -0 – Approved**
  
- **Syracuse University Steel Bridge Team Competition Recap – AB & LB provided recap of the competition. SU took 2<sup>nd</sup> place for presentation portion of competition.**
  
- **Treasurer’s Report: DP**
  - Treasurer’s Report
    - Section received \$133 back from pizza party
    - Received check for 2012 Section Award
  - WebFaction annual payment – DP paid \$102 annual payment, 1-time payment is cheaper than monthly or quarterly installments.
  
- **Communications: DB**
  - 3/28 Nancy Berson New Election Rules – *No impacts to the Section; primary item was fair promoting of society elections and providing clarification for endorsements*
  - 4/2 Nancy Berson Committee Application – *Available online; DB to forward to the Board*
  - 4/4 Nancy Berson Section and Branch Best Practices Webinar – *Topic: Leadership Committee*
  - 4/10 Nancy Berson Outstanding Section & Branch Web Site Award Nominations – *Application due by 6/1/13. SL to complete application.*
  - 4/11 Marie Stamm ASCE Booth at NYS Fair - *The Section was asked to present this “Best Practice” in an upcoming Best Practices Webinar. Declined at this time, but asked to present in the future.*
  - 4/17 Nancy Berson Section & Branch Idea Exchange Recap – *Summary of exchange sent to DB; ideas included: company crawl, LinkedIn and Twitter*

4/22 Nancy Berson “Ask the President” – *New program beginning on 5/10/13. Forum will provide members the opportunity to ask ASCE’s National President questions.*

• **Programs / Continuing Education: DB/OPEN**

- TACNY advertisement reminder – *DB provided Board a reminder of TACNY calendar.*
- Wednesday May 15<sup>th</sup> - Joint meeting with CNYAPG to tour the Geddes/Ninemile wetland restoration site and have a presentation by John McAuliffe (Honeywell). – *Potential for PDH credit, still attempting to get PDH approval.*
- September (?) – Onondaga Lake TMDL work w/Onondaga County **DB** – *The event may be pushed out to September 2013.*
- Other PDH Presentation possibilities include: ADS/Hancor Drainage Products, Filtterra Stormwater Product, Stormwater Practices (**MR**), Geddes Brook/9 Mile Creek Vegetation Restoration Efforts (**RDH**), Hydraulic Case Studies (Costa Rica or Chile) by Kevin Candee, Total PCB and Congener Analysis by Dale Camillo (Test America Inc), Onondaga College Music Hall (C&S)

• **New Business: DB/OPEN**

- 2013 Spring Conference Call Recap **CE** – *Recap to be provided at the next Board meeting.*
- Woodland Reservoir PDH Presentation & Tour Recap (4/10) – *BK/DB provided a recap of the presentation & tour, noted that the presentation was very interesting. 15-17 people attended.*
- Joint Meeting with SU Recap (4/17) – *Matt Millias and MR presented scholarship to SU students. MR noted the presentation went smoothly and was well received. Estimated 100 people attended.*
- NYS Council and Region 1 Spring Meeting Recap (4/19 – 4/20) **DP** – *Held at the Connecticut Science Center. Items discussed included: Section financial assessments (\$160/ year for meeting room fees), Click and Connect (CnC), legislative meetings, etc. NYS Report Card to be released late 2013 or early 2014. Next meeting to be held weekend of 9/7 in Rochester, NY.*
- Joint Meetings with student chapters
  - CU & SUNY Canton: Spring North Country Meeting, Wednesday April 24<sup>th</sup> – 5:00 pm Meet & Greet, 5:30 pm Presentation of Student Scholarships & Updates by Student Organizations, 6:00 pm Dinner & PDH Presentation by Eric Wing “BIM for Construction” – *DB made a motion for the Section to allocate \$300 to help offset the cost for food for the attendees and students, seconded by RD’H. All in favor – approved.*
  - SUNY IT: Thursday May 2<sup>nd</sup> - 5:30 pm Social Hour, 6:00 pm Dinner & Presentation by Carol Smalley “Value Engineering of Subsurface Investigations”
- Annual Meeting Planning Committee Update – *LB made a motion for the Section to allocate \$300 to subsidize food and drink costs for the Annual Meeting; members – free, non-members - \$5/pp, seconded by SG, all in favor - approved. The Board choose to have*

*the meeting at Borio's on 5/30. LB to inform Board if date/location changes are necessary. LB to have Borio contact DP for down payment. Anticipate 30 +/- attendees.*

- Invite Region 1 Director & Governors – *DB to contact Region 1 Director and Governors to invite them to the Section's Annual Meeting.*
- NYS Council Updates
  
- **Old Business: DB** – *no updates at this time.*
  - Constitution & By-laws review **BK**
  - Website sponsorship request email to listserv
  - Welcome to the Syracuse Section email to listserv (wait until Constant Contact is live)
  
- **Newsletter and Website: SL**
  - Website overhaul update – populate & utilize – *Reminded to Board to continue to populate and utilize the Section's website to promote upcoming events.*
  - May 2012- May 2013 Newsletter Committee **MR** – *MR to contact student chapter presidents to provide message for the newsletter. Newsletter write-ups due to MR by 5/8/13.*
  
- **Committee Reports**
  - Nominating Committee: **BK/DB**
    - 2013-2014 Election Ballot & Organizational Chart – *BK to be TACNY Liaison*
    - 2013-2014 Meeting Schedule and Responsibilities – *Distributed to the Board.*
  - Awards: **RD'H** – *Possible award categories include: Engineer of the Year and Project of the Year. RD'H requested that the President-Elect, one Director and two Section members be on the Awards Committee. MR to put request for volunteers into the newsletter. DB noted that the Section can utilize the Met Section's paperwork as a basis.*
  - Community Outreach: **BK**
    - *NYS Fair: kick-off meeting in June, looking for new activities.*
    - *Earth Day Event Recap (4/20) – 8 participants, next clean-up event will probably occur in July.*
    - *Expeditionary Learning Middle School (ELMS) Opportunity MR – MR to send email to ELMS for an update.*
    - *Westhill High School Pre-Engineering Presentations – Senior capstone course (cathodic protection); Section received request for evaluators/judges. SL to include request w/in next e-blast.*
  - Engineers without Borders: **CB** - *Next meeting to be held in mid-to-late May; waiting to hear back from National on Guatamala project approval. Chioma to spearhead Lafayette Beach project.*

- Geo-Institute: **RD'H** – *Setting up meeting for 5/1 or 5/8. RD'H received National's list of members for the Ithaca & Syracuse Sections and will be contacting members seeking volunteers to get involved.*
- Golf Tournament: **LK/DP**
  - 12<sup>th</sup> Annual Tournament at The Links at Sunset Ridge on Friday, June 21<sup>st</sup> - *Received good door prices so far, participant count is a little low.*
  - Planning Meeting Recap (4/12)
    - Facebook Page – *Not going to be created for this year's tournament.*
    - Golf Tournament Tab on Section's website – *Not going to be created for this year's tournament, PDFs to be included w/in e-blasts instead.*
  - Next meeting: Friday, May 10<sup>th</sup>
- Government Relations: **MH**
  - Support Water Resources Legislation (CnC) – *SWR Development Act – Key contact email.*
  - Welcome letter & Report Card to Representatives Update – *MH plans on drafting letter and sending to the Board for review.*
- History & Heritage: **PR** – *Both items are currently moving forward and are in "paperwork stage"*
  - Regional Landmark Identification Update
  - St. Lawrence Power and Seaway Project National Historic landmark nomination Update
- Membership: **MH**
  - Encouraging your co-workers to join
- Scholarship: **TH/DB** – *DB to upload scholarship pictures onto the Section's website.*
- Younger Member: **SL**
  - Gaining Employer Support for ASCE Activities webinar Recap (4/3) – *Ideas included: networking opportunities, gain professional experience, low cost/high value.*
- **Other Items?**
  - *TACNY: BK to give presentation to SUNY IT titled "A day in the life of an engineer", date TBD.*
- **Board Meetings for the remainder of the year** (subject to change, outlook invite to follow):
  - ~~Wednesday, May 22<sup>nd</sup>~~ 5:30 pm Annual Meeting TBD
    - *Annual Meeting to be held Thursday, May 30<sup>th</sup> at Borio's Restaurant*
  - Tuesday, June 11<sup>th</sup> 5:30 pm Local Bar TBD
- **Adjournment** – *DB motioned to adjourn the meeting, seconded by SL.*