
SYRACUSE ASCE BOARD MEETING MINUTES
OCTOBER 23, 2012– 5:30 PM
ANCHORQEA, LIVERPOOL

FINAL (10/24/12) – SETH LIVERMORE

In Attendance: Dan Borcz, Matt Henderson, Chuck Brooks (via conf. call), Ray D’Hollander, Lance Ketchum, Brad Kubiak, Seth Livermore, Magdalena Rychtecka

- **Welcome and Roll Call: DB**

- Roll Call/Introductions

- **Board Review, Comment, and Approval of Agenda: DB**

- **Board Review, Comment, and Approval of Previous Meeting Minutes: SL** – 9/25/12 Board minutes were approved. DB made motion to approve minutes, seconded by SL.

- **Treasurer’s Report: DP** – DB provided a brief recap of the Treasurer’s Report in DP’s absence. A reminder was made to all Board members to encourage colleagues and coworkers to renew their ASCE memberships.

- Treasurer’s Report
- 2012-2013 Fiscal year budgets are due to DP via e-mail by 11/2. A draft budget will be distributed before the November Board Meeting for discussion and approval on 11/20 (next Board Meeting).

- **Communications: DB**

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| 9/28 | ASCE eRoom | Taking Point Documents – DB received email w/9 or 10 files that offers ways to promote ASCE membership |
| 9/28 | Russ Porter | ASCE Region 1 History & Heritage – Russ requested the Section provide GPS coordinates and photos of ASCE National Historic civil engineering projects located w/in Section. Utica Aud. is the only current ASCE Nat. Historic project. |
| 9/28 | Jennifer Lawrence | 2013 ASCE ERYMC Meeting, Feb 8-9 in Providence, RI (Early Bird Registration ends 11/9, Report due 11/16) – 1 Section representative will be reimbursed by National. Cost is \$180/person before 11/9, \$195 after. SL to find possible attendees. |
| 10/2 | Jennifer Lawrence | ASCE 2013 Regions 1, 2, 4 & 5 WSBL, Feb 8-9 in Providence, RI (Deadline 10/30) – 2 Section representatives will be reimbursed by National. Cost is \$185/person. DB to be one of the attendees. Section’s goal is to have at least 1 attendee for both the ERYMC & WSBL conferences. Past representatives w/in the last 4 years are not eligible for reimbursement. BK has list of past attendees. |
| 10/10 | ASCE eRoom | Section Constitution and By-laws template update – BK to review |

- 10/15 Nancy Berson Best Practices Webinar on 11/14 or 11/28 (Deadline 10/30) – Webinar to teach how Sections and Branches can expand their capabilities – MR to participate (if available)
- 10/22 Tom Horth CNY Expo – ASCE Table – Section will have a table w/in the civil tract room to display banner and ASCE items (pens, paper, etc.). The idea is that the table will allow for recruitment of new members and promote ASCE. There was some discussion about possibly manning the table throughout the day to help w/recruitment and to answer questions.
- 10/22 Anthony Ortega (MOST) Bridges Build'em and Bust'em Sponsorship? – Extensive discussion about past level of commitment and associated benefits from sponsorship costs. It was determined to reduce the sponsorship to \$250. RD'H made a motion for the \$250 sponsorship; motion seconded by SL – all in favor, no nays.
- 10/23 Jackie Simon Geographic Services – DB to participate in conference call

• **Programs / Continuing Education: DB/OPEN**

- TACNY advertisement reminder – Section has the ability to list upcoming events on TACNY's event calendar. TACNY's calendar is available to several technical societies w/in CNY and can reach more people.
- Monday, November 12th – 9th Annual CNY Engineering Expo.
- Friday, November 16th – Fall North Country Meeting at Clarkson University – Attendees to attend hockey game afterwards.
- Possible early/late November - PDH Presentation & Tour of the Woodland or Westcott Reservoir and the UV disinfection facilities being constructed – DB coordinating
- Other PDH Presentation possibilities include: Inlet Bridge Project, ADS/Hancor Drainage Products, Filterra Stormwater Product
 - Other PDH presentations discussed at meeting: Onondaga Lake TMDL work w/Onondaga County (Anchor QEA) – no PDH yet, stormwater practices (ARCADIS), Geddes Brook/9 Mile Creek vegetation restoration efforts (Parsons) – sometime between February to April.
 - MR to investigate the potential to video tape PDH presentations and upload them to the Section's website.

• **New Business: DB/OPEN**

- September PDH meeting Recap (Steel Foundation Solutions, 10/10) – Overall good feedback from participants (17 attended) and the presenter.
- Annual Conference Recap (10/18 thru 10/20, Montreal, Quebec, Canada) **BK & RD'H** – BK and RD'H provided recap of Annual Conference. Overall good feedback; couple of items to note – 600 attendees, conference promoted sustainability w/in civil engineering
- NYS Council Updates

- Draft Fall Meeting minutes sent 9/26 – *Minutes are currently being revised. DB to forward them to the Board once they are finalized.*
- Release of the CnC – State Assembly Bill A07205A (The BRIDGE Act) letter delayed until January 2013
- NYS Report Card (10/8 conference call) – *DB provided a recap of the call. Professors are good report reviewers as they are not looking for business, but we should also reach out to senior level engineers in the area. The draft report is scheduled to be complete on 11/15, with the report finalized by 1/15. The final release will coordinate with the release of National's report card.*
- NYSTA Commercial Toll Increase Letter Resolution – *The letter will stand as-is. Buffalo Section provided response.*
- Constitution and By-laws Approved – *The Constitution and By-Laws will be forwarded on to Region 1 for review and approval, and then sent to National for final review and approval.*
- **Old Business: DB**
 - By-laws review – *Review is ongoing.*
 - Past-Presidents meeting – *No updates*
- **Newsletter and Website: SL**
 - Website overhaul update
 - Need to populate & utilize – update Board member pictures, upload event pictures, push advertisement/website sponsors. – *SL reminded Board members to continue to upload event pictures and information onto the website to populate information and to push advertisement/website sponsorship with their companies. DB took pictures of Board members to update the website.*
 - Website edit by ACS update – *Signed proposal w/edits was sent to ACS on 10/15. Correspondence attempts have gone unanswered. Reviewing the website it appears that ACS has begun making edits.*
 - May 2012- May 2013 Newsletter Committee (Chair?) – *DB indicated that a committee may be formed to ensure that the annual newsletter is prepared in time for the Section's annual meeting in late May.*
- **Committee Reports**
 - Engineers without Borders: **CB** – *CB is currently in NYC for work and called in for a portion of the meeting to provide an EWB update.*
 - Temporary ASCE-EWB liaison – *Carey to find someone to fill in for CB while he is in NYC on work assignment.*
 - Younger Member: **SL**
 - YMG Clinton Storage Facility Tour Recap – *Tour had 25 attendees w/a total cost of \$20± to the Section (split food bill w/NYWEA YP). Tour pictures to be uploaded to the Section's website.*

- SU Basketball Game – *Discussed attending game in January when the team starts playing Big East teams. The thought is that we'll have more participants with a Big East game.*
- Planning meeting date – *Early November meeting, looking to have happy hour in late November in lieu of attending SU Bball game.*
- Membership: **MH**
 - Compare & update the Section's listserv vs. National's membership database – *the listserv and database is currently synced. The Section had 160 ppl ± missing from the listserv that were on National's database.*
 - Update on membership drive & recruitment effort
- Golf Tournament: **LK/DP**
 - Fundraiser Update (18-hole passes for The Links at Sunset Ridge & Family memberships to Utica Zoo) – *Currently have 6 golf passes and 2 family memberships at zoo remaining.*
 - Thank-you letter status - *Letters will be started after the new year, along with Committee kick-off meeting.*
 - *The Golf Committee evaluated having the annual tournament at a new location, but determined the current venue is working quite well. Discussed possibly having the Section's website revised to better accommodate the golf tournament registration – to be further evaluated after the new year.*
- Scholarship: **TH/DB**
 - Practitioner Advisors were updated with National and added to the Student Chapter Announcement listserv
 - Reminder sent to all Faculty Advisors that the ASCE Student Chapter Annual Reports are due 2/1/13.
 - Planning meeting October 26th, Location TBD
- Community Outreach: **BK**
 - Fall Adopt-A Highway October 27th
 - *BK to give presentation to SUNY IT students on 10/26. Presentation to discuss consulting engineering.*
- History & Heritage: **PR** – *No update at this time*
 - Local landmark letter campaign update
 - St. Lawrence Power and Seaway Project National Historic landmark nomination update
- Government Relations: **MH** – *MH emailed State & Local GR representative to discuss possible GR opportunities for the Section to take. Not much to do until after the upcoming government elections.*
- Geo-Institute: **RD'H** – *No update at this time*

- Awards: **DB**
 - Planning meeting date – *DB to plan. Goal is present awards at the Annual Meeting in May.*
- **Other Items?**
- **Board Meetings for the remainder of the year** (subject to change, outlook invite to follow):

- Tuesday, November 20 th	5:30 pm	R. D'Hollander	Parsons
- Tuesday, December 18 th	5:30 pm	Holiday event	TBD
- Tuesday, January 22 nd	5:30 pm	M. Rychtecka	Arcadis
- Tuesday, February 19 th	5:30 pm	B. Kubiak	OBG
- Tuesday, March 19 th	5:30 pm	S. Livermore	Beardsley
- Tuesday, April 23 rd	5:30 pm	D. Penniman	Arcadis
- May	5:30 pm	Annual Meeting	TBD
- Tuesday, June 11 th	5:30 pm	Local Bar	TBD
- **Adjournment** – *Motion made by DB to adjourn meeting and seconded by RD'H.*