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SYRACUSE ASCE BOARD MEETING MINUTES  
JANUARY 22, 2013– 5:30 PM  
ARCADIS, EAST SYRACUSE

FINAL – SETH LIVERMORE

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**In Attendance:** Logan Bessel, Dan Borcz, Carey Healy, Ray D’Hollander, Seth Livermore, Brad Kubiak, Colleen Kelly, Steve Bogart, Kevin Candee, Magdalena Rychtecka, Nat Tangpipith

- **Welcome and Roll Call: DB**

- Roll Call/Introductions

- **Board Review, Comment, and Approval of Agenda: DB** - *DB made motion to approve meeting agenda, seconded by RD’H. Aye – 4 , Nay -0 – Approved*

- **Board Review, Comment, and Approval of Previous Meeting Minutes: SL** - *DB made motion to approve previous meeting minutes, seconded by RD’H. Aye – 4 , Nay -0 – Approved*

- **Treasurer’s Report: DB** - *DB presented Treasurer’s Report in DPenniman’s absence.*

- Treasurer’s Report
- National to file IRS Form 990-N for the Syracuse Section as our Normal Gross Receipts are less than \$50,000
- Received 2012 Section Allotment from National (\$2,233.71)

- **Communications: DB**

12/26 Daryl Morais

ERYMC Constitution and By-Laws & Request for Hosting – *The ERYMC is looking for a Section/Branch to host the 2015 ERYMC. The Board discussed the difficulties for the Section to host the event.*

12/27 Adam Gagnon

State Government Relations resources for ASCE Section – *National provided email to the Section pushing the need for Gov’t lobbying and legislation to improve the Nation’s transportation infrastructure. (Covered 5 topics/issues.) DB forwarded email to MHenderson.*

12/27 Rick Kotecki

Transfer of NYS Council Chair – *Transfer Chair going to the NYS Met Section. Occurred at the end of 2012.*

1/3 Mark Rusnica

September 2012 Region 1 Assembly Meeting Minutes – *Email requested Assembly attendees to review and comment on the meeting minutes.*

1/6 Cherylyn Henry

SEI Young Professionals Structures Congress Scholarship

1/7 Erika Douglas

2013 ASCE Life Member Recognition – *Email reminder about recognizing Life Members w/in the Section. Life Members must be >65 years old, >30 years as a member and a member for the last 10 consecutive years. DB forwarded email to MHenderson.*

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|------|-----------------------|---|
| 1/9  | Howie Hollander       | Nominations for the TACNY Awards banquet (Due 2/15) <i>Nominations are online. There are several categories for various awards.</i>   |
| 1/10 | Matt Marko            | FOCUS of Greater Syracuse Donation? - MMarko emailed DB to see if the Section would like to donate \$100 to the FOCUS of GS for the upcoming awards. Neil Murphy is receiving the 2013 Wisdom Keeper Award on 4/10/13 at the OnCenter. The Board discussed the matter and decided not to donate due to the award not being in alignment with ASCE's civil engineering emphasis. |
| 1/11 | Claire Fisher         | Speaker Contacts thru FOCUS – DB receives periodic emails with information about potential presentation speakers  |
| 1/11 | Jim D'Aloisio         | E-Week Presentation – See below   |
| 1/15 | Brad Kubiak           | Ying TRSEF Sponsorship e-vote –\$2,000 Sponsorship approved via e-vote on 1/15/13. Motion made by BK, seconded by DB, all in favor  |
| 1/17 | Steve Kaufman         | NYSC LAC – CnC Letter – Senate Bill S1350   |
| 1/14 | ASCE Student Services | Student Chapter 2012 Annual Reports and 2013 Annual Dues must be received by 2/1 – DB to reach out to the student chapters and offer friendly reminder to complete their reports and pay dues.  |
| 1/21 | David Babcock         | CNY EWRI Chapter – DBabcock has interest in co-sponsoring a EWRI Chapter in CNY and is looking for a partner to assist. Focus will be on waste site remediation.  |

• **Programs / Continuing Education: DB/OPEN**

- TACNY advertisement reminder – *continual reminder*
- Thursday, January 24<sup>th</sup> – 5:30 pm – “Big Challenge, Big Success – Bridge Replacement in a Busy Adirondack Hamlet” (1 PDH available) by John R. Freeman, P.E. of C&S Companies in the Large Training Room at C&S Companies.
- February/March - PDH Presentation & Tour of the Woodland Reservoir and the UV disinfection facilities being constructed – *DB has been in contact with presenters and is trying to set up the presentation/tour.*
- March - Onondaga Lake TMDL work w/Onondaga County **MH**
- March 18<sup>th</sup> - 14th Celebration of Technology Awards Banquet – *DB is looking for volunteers to attend this event.*
- Thursday May 16 - Joint meeting with CNYAPG to tour the Honeywell remediation activities and have a Honeywell representative speak about those activities. – *DB to look into getting PDH approval for this event.*

- Other PDH Presentation possibilities include: ADS/Hancor Drainage Products, Filterra Stormwater Product, Test America Inc, Stormwater Practices (**MR**), Geddes Brook/9 Mile Creek Vegetation Restoration Efforts (**RD'H**) – *Possible tour in September 2013, topic will likely be about dredging efforts.*
- April – Joint meeting with SU (Dr. Bhatia) **BK** – *Meeting to be on 4/12/13 @ 3:30 PM. A Michigan – Ann Arbor faculty member will be giving a presentation on seismic design of levees. Dr. Bhatia reached out to BK to see if the Section would be interested in advertising and/or sponsoring the event. BK to find out costs for PDH, food and transportation to present to the Board. BK to forward information to MH and RD'H. May combine with Geo-Institute meeting.*
- **New Business: DB/OPEN**
  - Section and Branch Best Practices webinar Recap (11/14) **MR** – *National is preparing a Best Practices (BP) manual for Sections and Branches, they will be sending emails providing BPs of the month, 5 National members presented their Section's BPs during webinar; highlights include a voucher system for meetings, professional ethic meeting, shadowing opportunity, and conducting a survey to seek feedback from members. MR to obtain survey questions and consider conducting a survey in the Section.*
  - Record PDH meetings & post to the Section's website **MR** – *MR researched the possibility and found that recording the PDH meetings raised several issues with liability and ownership. The Board discussed the matter and determined that the Section is currently not equipped to tackle the obstacles presented.*
  - Engineers Week DiscoverE Volunteer Recognition Program Nomination – *On behalf of the Section DB nominated BK for his past work and continual efforts with the Section.*
  - NYS Council updates
    - Report Card – *No updates at this time.*
    - Transfer of NYS Council Chair – *Rick Kotecki (Buffalo Section) was the past Chair. Craig Ruyle (Met Section) is the new Chair.*
    - Click-n-Connect Legislation Advocacy Letter – *On behalf of the NYS Council, Steve Kaufman is supporting passage of Senate Bill S1917 (BRIDGE Reform Act). The law will ensure that money ear marked for reconstruction, replacement, reconditioning and preservation of highways and bridges will be used as such.*
- **Old Business: DB**
  - Constitution & By-laws review **BK** – *BK is trying to set up meeting in late February. Initial goal is to compare National's new regulations with the Section's and revise the Section's as needed.*
  - Website sponsorship request email to listserv – *DB to prepare.*
  - Welcome to the Syracuse Section email to listserv (late January 2013) – *DB to prepare by the end of the month.*

- E-Week events (February 17<sup>th</sup> thru February 23<sup>rd</sup> 2013) – “*Celebrate Awesome*”
  - Tuesday February 19<sup>th</sup> – noon - “Climate Reality: An Engineering Challenge” by Jim D’Aloisio at OBG. Pizza & PDH to be provided free of cost.
    - Double as a recruitment effort and request pizza party kit from National
  - Thursday February 21<sup>st</sup> Dale Carnegie presentation on Networking by Diana Wolgemuth – *Focus will be on developing younger member’s soft skills. The Section will be teaming with the Syracuse University Student Chapter.*
- **Newsletter and Website: SL**
  - Website overhaul update – populate & utilize – *Reminder to continue to upload content onto the Section’s website. LK recently asked for ACS contact information and will be contacting them to update the website for the golf tournament.*
  - May 2012- May 2013 Newsletter Committee (Chair?) – *No updates at this time.*
- **Committee Reports**
  - Engineers without Borders: **CB CH**
    - Video Presentation – *The Board watch a video titled “Unsung Heroes.” The SU EWB Chapter won the Unsung Heroes award at the Martin Luther King, Jr. Celebration for their work with a kitchen/cafeteria project in a Kenyan orphanage.*
  - Younger Member: **SL**
    - February Happy Hour & SU Basketball Game update – *The YM Group will be attending a happy hour at Chuck’s, and then going to the SU basketball game against Notre Dame. \*\*Post meeting note – all 15 tickets to the game were sold.*
  - Membership: **MH** – *MH has a meeting scheduled with Chuck White (past member of the Ithaca Section) to get him involved within the Syracuse Section.*
  - Golf Tournament: **LK/DP**
    - Fundraiser update (Family memberships to Utica Zoo) – *The Section still has two memberships left.*
    - Kick-off meeting date – *The Golf Committee has not discussed the meeting date yet.*
  - Scholarship: **TH/DB**
    - Application Deadline 2/15 at 5:00 pm
  - Community Outreach: **BK** – *Starting to plan Earth Day event (4/20/13). BK would like to team up with another professional society to do an event on Earth Day. Adopt-A-Highway would be planned for another weekend.*
  - History & Heritage: **PR** – *PR requested that Board members forward their company’s contact information to him.*

- Regional Landmark Identification update – *PR received a quote of \$35/hr from the Onondaga History Society to do research. He recommends that we table this request until we receive other responses.*
- St. Lawrence Power and Seaway Project National Historic landmark nomination update – *PR is working with the St. Lawrence Power Co. to complete the application.*
- Government Relations: **MH**
  - 2013 Legislative Fly-In update – *MH fly-in application has been accepted by National, he will receive a stipend for travel expenses from National.*
  - Welcome letter to representatives – *MH reached out to National and received a template for welcoming gov’t representatives. MH waiting for new gov’t directory to be released before sending out letters.*
- Geo-Institute: **RD’H** – *RD’H contacted the National Geo-Institute for a list of their local members. RD’H has received several emails from interested people and plans on meeting with a “core group” of individuals to establish goals by March.*
- Awards: **DB**
  - Planning meeting date – TBD. *It was noted that TACNY would like to have awards for all technical societies, which may be a future option for the Section.*
- **Other Items?**
- **Board Meetings for the remainder of the year** (subject to change, outlook invite to follow):
 

- Tuesday, February 19 <sup>th</sup>	5:30 pm	B. Kubiak	OBG
- Tuesday, March 19 <sup>th</sup>	5:30 pm	S. Livermore	Beardsley
- Tuesday, April 23 <sup>rd</sup>	5:30 pm	D. Penniman	Arcadis
- May	5:30 pm	Annual Meeting	TBD
- Tuesday, June 11 <sup>th</sup>	5:30 pm	Local Bar	TBD
- **Adjournment** – *Motion made by DB, seconded by RD’H, all in favor.*