
SYRACUSE ASCE BOARD MEETING MINUTES
JUNE 11, 2013– 5:30 PM
C&S COMPANIES, NORTH SYRACUSE

In Attendance: Logan Bessel, Dan Borcz, Matt Henderson, Ray D’Hollander, Seth Livermore, Brad Kubiak, Shaun Gannon, Dawn Penniman and Chuck White

- **Welcome and Roll Call: DB**
 - Roll Call/Introductions
- **Board Review, Comment, and Approval of Agenda: DB**
- **Board Review, Comment, and Approval of Previous Meeting Minutes: SL – DB made motion to approve meeting agenda, seconded by MH. Aye – 9 , Nay -0; Approved**
- **Treasurer’s Report: DP**
 - Treasurer’s Report – *Section received \$1,000 from National for Section dues*
- **Communications: DB**

4/25	ASCE eRoom	Various Updates
4/29	Nancy Berson	Election Rules – <i>Follow-up email regarding political endorsement policies and a reminder that the National President election is coming up</i>
5/3	Daniel Borcz	SUNY Canton Steel Bridge Donation & Thank You Letter – <i>SUNY Canton won regional competition and will move on to national competition in Washington State. DB made a motion to donate \$1,000 to SUNY Canton to help offset travel and competition expenses for national competition; seconded by RD’H, Aye – all, Nay – 0; Approved</i>
5/9	Nancy Berson	Section and Branch Best Practices Webinar Recap – <i>The Syracuse Section was not able to attend, but DB received minutes for the webinar and reviewed highlights</i>
5/13	Mark Rusnica	ASCE Disaster Response – <i>Reminder of upcoming post-disaster safety response presentation</i>
5/16	Nancy Berson	Presidents and Governors Forum (PGF) (9/22 – 9/23, Reston, VA) – <i>Received save-the date for the forum (orientation weekend)</i>
5/23	Nancy Berson	Leader Training Committee Report – <i>Occurred in the spring of 2013, provided summary of distributed emails</i>

- **Programs / Continuing Education: DB/OPEN**

- TACNY advertisement reminder
- September – Onondaga Lake TMDL work w/Onondaga County **MH** – *Anticipated for September 2013*
- Other PDH Presentation possibilities include: ADS/Hancor Drainage Products, Filterra Stormwater Product, Stormwater Practices (**MR**), Geddes Brook/9 Mile Creek Vegetation Restoration Efforts (**RDH**), Hydraulic Case Studies (Costa Rica or Chile) by Kevin Candee, Total PCB and Congener Analysis by Dale Camillo (Test America Inc) (**DP**), Onondaga College Music Hall (C&S) - *Potential list of 2013-2014 presentations and events*
- *DB to send instructions to the Board on how to prepare and get a presentation approved for PDH credit*

- **New Business: DB/OPEN**

- 2013 Spring Conference Call Recap **CE**- *CE could not attend/participate*
- Spring North Country Meeting Recap (4/24) – *DB and Tom Horth attended and presented two scholarship awards (SUNY Canton & Clarkson). 30-35 people attend the meeting*
- Joint Meeting with SUNY IT Recap (5/2) – *DB and Tom Horth attended; presentation provided by SUI; 13-15 people attended including SUNY IT president*
- Joint meeting with CNYAPG: Onondaga Lake Cleanup PDH Presentation Recap (5/15) – *Presentation went well and was well-attended. The Center is open by appointment and all day on Fridays*
- Annual Meeting Recap (5/30) – *Meeting went well although attendance was light. Russ Porter installed new members.*
- NYS Council Updates
 - NYS Society of Professional Engineers Spring 2013 Legislative Report – *Highlighting engineering legislation – topics included design-build, bachelors vs advanced degrees*
 - Good Samaritan Law – Syracuse Section Endorsement – *Council requested endorsement by the Section during 4/13 meeting. DB prepared and submitted endorsement*
 - NYS Report Card Meeting Minutes (5/7) – *DB provided meeting minutes to Section Board*
 - DRAFT NYS Report Card – *Link provided to Section within ASCE's e-room; looking for review and input. A copy of the NYS Report Card is on the Google Drive*

- **Old Business: DB**
 - Constitution & By-laws review **BK** – *No updates at this time*
 - Website sponsorship request email to listserv – *No updates at this time*
 - Welcome to the Syracuse Section email to listserv (wait until Constant Contact is live) – *No updates at this time*

- **Newsletter and Website: SL/MR**
 - Website overhaul update – populate & utilize – *SL to work w/Chioma Enechukwu (CE) to bring her up to speed with website content and administrative procedures*
 - 2012-2013 Newsletter Released **MR** – *Newsletter provided to Annual Meeting attendees and uploaded to Section’s website*
 - *CE appointed Newsletter & Website Coordinator for 2013-2014*

- **Committee Reports**
 - Awards: **RD’H** – *RD’H to prepare awards framework and submit to DB for review, then to Board. RD’H anticipates the following:*
 - *5-person Awards Committee w/at least 3 Section Board members; 3 institute members, 1 YM*
 - *Quorum of 4; 3 voting*
 - *Initial awards to be Project of the Year and Engineer of the Year*
 - *Announcement seeking nominations to be sent to Section in early September and selection complete by December. Awards presented at TACNY Awards Banquet*
 - Community Outreach: **BK**
 - *NYS Fair Planning Meeting date? – 6/27/13 – DB to include information w/in newsletter e-blast*
 - *AAH event to be held on 7/27/13*
 - *Expeditionary Learning Middle School (ELMS) Opportunity **MR** – No updates at this time*
 - *TACNY info to be included w/in next e-blast*
 - Engineers without Borders: **CB** – *No updates at this time*
 - Geo-Institute: **RD’H**
 - *Planning Meeting Recap (5/1) – couple of attendees; currently working through logistics*
 - *Chapters Summit, 7/26 – 7/27, Denver, CO – Two day meeting, provided per diem of \$135/day and airfare*
 - *Meeting date? – Next meeting to be on 6/13/13*

- Golf Tournament: **LK/DP**
 - 12th Annual Tournament at The Links at Sunset Ridge on Friday, June 21st - *Currently 103 players*
 - Planning Meeting Recap (5/16) – *At Blue Tusk*
 - Next meeting: Friday, June 14th – *Meeting to discuss final details*
- Government Relations: **MH**
 - Financing Infrastructure Investment, Key Contact Briefing Call Recap (6/6) – *MH could not attend event*
- History & Heritage: **PR** – *Both items are currently moving forward*
 - Regional Landmark Identification Update
 - St. Lawrence Power and Seaway Project National Historic landmark nomination Update
- Membership: **MH**
 - Life Member Recognition
 - 7 Life Members this year: Charles Brooks, David Carleo, Robert Carnes, John Franz, Ronald Genson, Michael Kolceski, Charles Varga
 - *Awards were mailed out to recipients after the Annual Meeting*
 - Encouraging your co-workers to join
 - *Currently have 440 members w/in the Section*
- Nominating Committee: **BK/DB**
 - Organizational Chart & Contact List – *SL to update and forward to the Board*
 - Transferring Institutional Knowledge – *Post important documents (i.e. constitution and bylaws, tax exempt forms, scholarship guidelines) to Google Drive*
- Technical Society Council: **BK** – *No updates at this time*
- Scholarship: **TH/DB** – *No updates at this time*
- Younger Member: **LB**
 - Rochester YMG Field Trip – *Trip to Washington D.C.; YMG asked to co-participate in the field trip*
 - Joint ASCE/ASHE/ITE Spring Happy Hour? - *YMG to look at having the event in the fall*
 - Meeting date? – *SL to meet with LB to transition YMG material*
- *DB to send out Outlook invite for fall meetings.*

- **Other Items?**

- **Meeting Schedule** (subject to change, outlook invite to follow for Board Meetings):

2013-2014 ASCE Syracuse Section Meeting Responsibility			
	Board Mtg	PDH Mtg	Student Chapter Mtg
Sep-13	B. Kubiak Tues 9/17	M. Henderson	
Oct-13	S. Gannon Tues 10/15	D. Penniman	
Nov-13	C. White Tues 11/19	CNY Engineering Expo	Fall North Country Mtg T. Horth & L. Bessel
Dec-13	PJ's Tues 12/17	N/A	
Jan-14	L. Bessel Tues 1/21	R. D'Hollander	
Feb-14	S. Livermore Tues 2/25	E-Week Event B. Kubiak	SU Joint Mtg M. Rychtecka & M. Millias
Mar-14	M. Rychtecka Tues 3/25	C. Enechukwu	SUNY IT Mtg A. Falkenmeyer
Apr-14	M. Henderson Tues 4/15	S. Gannon	Spring North Country Mtg T. Horth & L. Bessel
May-14	Annual Meeting Week of 5/19		
Jun-14	Local Bar Tues 6/10	N/A	

- **Adjournment**

- DB made motion to adjourn meeting, seconded by SL, Aye – 9, Nay-0.