
SYRACUSE ASCE BOARD MEETING MINUTES
NOVEMBER 19, 2013– 5:30 PM
BARTON & LOGUIDICE, LIVERPOOL

In Attendance: Logan Bessel, Dan Borcz, Ray D’Hollander, Seth Livermore, Shaun Gannon, Dawn Penniman, Chuck White, Paul Romano, Mark Rusnica and Kip Wittchen

- **Welcome and Roll Call: DB**
 - Roll Call/Introductions
- **Board Review, Comment, and Approval of Agenda: DB**
 - Review Organizational Chart & Contact List
- **Board Review, Comment, and Approval of Previous Meeting Minutes: DB – CW made motion to approve meeting agenda, seconded by SL. Aye – 7, Nay -0; Approved**
- **ASCE National & Region 1 Updates: Mark Rusnica**
 - ASCE National is looking to improve global presence (initiative with India), fundraising with large companies, and a movie “Dream Big” – tunnel boring- \$17M goal, movie to be shown on IMAX
 - Mark will be stepping down/retiring from his position with the NYS DHA
 - Mark offered to find speakers for Section events
- **Treasurer’s Report: DP**
 - Reminder to use the tax exempt form
 - Tax Filing for FY 2013 due 2/17/14
 - NYS Council Dues (\$109) – Sent to Otto (NJ)
 - Treasurer’s Report & New Reporting Format Review – Now in one file, no comments on new format
 - 2013-2014 Budget Approval – After discussion by the Board, advertising budget increased to \$1,000 and the website increased to \$1,850. CW made motion to approve meeting agenda, seconded by SG. Aye – 7, Nay -0; Approved
- **Communications: DB**

10/18	Nancy Berson	Leader Training Committee Report – Summary of leadership training (post-recap & upcoming)
10/23	Nancy Berson	Section and Branch Exchange (12/3 @ 12:30 or 12/5 @ 2:30) – Summary of leadership training (post-recap & upcoming)
10/24	Nancy Berson	Ask the President (11/21 @ 2pm) - 2:00-3:00 PM live chat
11/18	Tony Ortega	Thank you for 2013 BEBE Sponsorship & Program – Received thank you letter, program and links

- **Programs / Continuing Education: DB/OPEN**

- Reminder that Bergmann Associates and B&L will approve presentations for PDH credit for the Section
- Nov/Dec – Topic TBD by Dale Camillo (Test America) **DP** – *Event will not be held before the holidays. Four options to choose from: sediment, air, oil/gas and Marcellus shale. The Board discussed and recommended the topic of sediment.*
- Jan – Hydraulic Case Studies (Costa Rica or Chile) by Kevin Candee **RD'H** – *No update at this time*
- Other PDH Presentation possibilities include: ADS/Hancor Drainage Products, Filterra Stormwater Product, Geddes Brook/9 Mile Creek Vegetation Restoration Efforts (**RD'H**), , Onondaga College Music Hall (C&S), Passive Diffusion Bags by ALS (**DP**), Hubbell Galvanizing Tour & social event at Saranac (**SG**) – *No updates at this time*

- **New Business: DB/OPEN**

- *Annual Report due November 30th. DB passed around a copy of the completed report.*
- *Brad Kubiak will be running for Region 1 Governor and has asked for an endorsement from the Section's Board. DB made a motion for the Board to endorse B.Kubiak, DP seconded the motion. Aye – 7 , Nay -0; Approved. DB to sign and submit endorsement to B.Kubiak.*
- *Geographic Services Conference Call Recap **CB** – Good conference call, waiting on slides; main topic included National resources available to Sections/Chapters*
- *Section and Branch Best Practices Webinar Recap **KP** – No update at this time*
- *Outstanding Section and Branch Award Nomination (Submitted 10/29) – Section is waiting to hear results from National*
- *SPAG Proposal update & NPR pricing **SG & MH** –NPR charges \$60 for 15 second air time during commute times, elected not to submit SPAG proposal.*
- *10th Annual CNY Expo Recap (11/11) – SG/DB set up table and gave intro to attendees (450+/- attendees)*
- *Fall North Country Meeting Recap (11/15) **LB** – 26 attendees (students/professors from Clarkson and SUNY Canton), presentation topic: German green insulation practices, 1 PDH credit; 12 attendees went to Clarkson's hockey game.*
- *2014 WSBL & ERYMC Attendees, February 7-8, Indianapolis, IN (Register by 11/24) – Either CW or SG will attend the WSBL; DB to discuss w/Kip Wittchen attending the ERYMC*
- *2013 YMG Annual Report (Submitted 11/14) – LB prepared and submitted report*
- *2015 Annual Conference in NYC – POC with the MET Section – topic tabled for next meeting*
- *Student Chapter Outreach **SG***
 - *Visit ESF & SU*

- Resume Review Workshop? – *Board discussed and was in favor of providing this service. SG to champion*
- Constant Contact now available **CW** – *CW to forward login info to the Board, no other updates at this time.*
 - How to use it?
 - Create draft layout/template for e-mail
 - Compare Syracuse Listserv to National Database
- *CW to reach out to the Ithaca Section representative to discuss having a joint meeting/presentation/tour*
- **Old Business: DB**
 - Constitution & By-laws review **BK** – *No updates at this time*
 - Website sponsorship request email to listserv
 - Welcome to the Syracuse Section email to listserv
- **Newsletter and Website: CE & DB**
 - Review ACS quote for site improvements – *Kip Wittchen to contact colleague to review proposal to see if proposed hours are commensurate to proposed work. DB to send out e-vote for approval following meeting.*
 - Review website sponsor form – *should we increase fees? – Board agreed to have an annual fee of \$200, which will be reduced by \$25 per quarter. All sponsorships will be renewed during one time of the year instead of initial anniversary dates.*
 - Review current website and identify additional improvements (social media links, scroll website sponsors on homepage, etc.)
- **Committee Reports**
 - Awards: **RD'H** – *Utilize National forms. Initial due date of January 10th with awards to be handed out at the TACNY dinner in March*
 - By-laws ratified by E-vote (11/7). DB motion, DP second, all in favor.
 - Volunteers for committee
 - Deadline for applications extended to ~~12/31~~ - *Deadline changed to January 10th*
 - *RDH to provide write-up to MH to include in upcoming e-blast*
 - Community Outreach: **BK** – *PDH event during e-week (lunch time). AAH cancelled and will be rescheduled in the spring*
 - Engineers without Borders: **CB** – *EWB needs help from structural, civil and geotechnical trades. Next meeting to be held at the DeWitt Community Library on November 20th*
 - Geo-Institute: **RD'H** – *No updates at this time*
 - Golf Tournament: **LK/DP**

- Raffle Items Update
- Thank You's have been sent! – *thank you letters have been sent out to sponsors*
- Government Relations: **MH**
 - 2014 Legislative Fly-In, March 18-20, Washington D.C. (Applications due 12/2) – *Travel stipend is available*
 - Letters to local Legislators
- History & Heritage: **PR**
 - Regional Landmark Identification Update
 - St. Lawrence Power and Seaway Project National Historic landmark nomination Update – *PR is working with Seaway Commission and an author of a book on the subject to complete the nomination. PR to report back to DB with further information.*
 - *Couple of other local projects for nomination include: Utica DOT – Union Station, Syracuse I-81 bridge over Oneida Lake*
- Membership: **CW**
 - Membership Champions Program Update – *No updates at this time*
 - 2014 Membership Renewal Reminder (Renewal Race) – *Provided reminder to renew membership*
 - Director vacancy
 - “Get Members, Keep Members, and Grow Membership” Webinar Recap (10/30) – *Could not attend*
- Nominating Committee: **BK/DB**
 - Transferring Institutional Knowledge – use the Google Drive - *Reminder*
- Technical Society Council: **BK** – *Technical society steering committee to be created. Mini-maker (engineering “show and tell”) presentation to be held January 25th, location TBD.*
- Scholarship: **TH/DB**
 - Next Meeting 11/22, 11:30am @ Joey's - *First meeting*
- Younger Member: **LB**
 - Joint ASCE/ASHE/ITE Holiday Happy Hour December 4th, Blue Tusk – *Starts at 5:30 PM, \$5 cover charge.*
 - Facebook page Update – *No updates at this time.*
- **Other Items?**

- **Meeting Schedule** (subject to change):

2013-2014 ASCE Syracuse Section Meeting Responsibility			
	Board Mtg	PDH Mtg	Student Chapter Mtg
Dec-13	TBD Tues 12/17	D. Penniman	
Jan-14	S. Gannon Tues 1/21	R. D'Hollander	
Feb-14	S. Livermore Tues 2/25	E-Week Event B. Kubiak	SU Joint Mtg M. Millias
Mar-14	Arcadis Tues 3/25	C. Enechukwu	SUNY IT Mtg A. Falkenmeyer
Apr-14	M. Henderson Tues 4/15	S. Gannon	Spring North Country Mtg T. Horth & L. Bessel
May-14	Annual Meeting Week of 5/19		
Jun-14	Local Bar Tues 6/10	N/A	

- **Adjournment** – *DB made motion to adjourn the meeting, seconded by SG. All in favor.*